



ST.JOSEPH'S TRAINING COLLEGE PAVARATTY



CRITERIA 6

6.5.4 As per the DVV clarification from the NAAC HEI has submitted the link to the minutes of IQAC , consolidated report of Academic Administrative Audit (AAA) and feedback analysis report

**Submitted to
National Assessment and accreditation Council (NAAC)**



ST. JOSEPH'S TRAINING COLLEGE

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ST JOSEPH'S TRAINING COLLEGE



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Academic Administrative Audit

2019-2020

ST JOSEPH'S TRAINING COLLEGE



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Academic administrative activities

2019- 2020

Sl. no.	College activities	Date/S Of Conducting the Activity	Duration
8	Class On Folklore	24-06-2019	1 Day
9	GTA Meeting	01-07-2019	1 Day
10	Merit Day	22-07-2019	1 Day
11	Vidyaarambam	24-07-2019	Half Day
12	Talent Time	02-08-2019	1 Day
13	Talent Time	02-08-2019	1 Day
14	Micro Teaching	06-08-2019	1 Day
15	First Spell Reflection	26-08-2019	1 Day
16	Alumni Meet	28-08-2019	1 Day
17	Teachers Day	05-09-2019	1 day
18	Election And Oath Taking	05-09-2019	1 Day
19	Onam Celebration	06-09-2019	1 Day

20	Onam Celebration	06-09-2019	1 Day
21	Helping Hands In Flood Relief	19-09-2019	1 day
22	Gandhi Jayanthi	01-10-2019	1 Day
23	Observance Of Gandhi Jayandhi	01-10-2019	1 Day
24	College Union And Fine Arts Inauguration	29-10-2019	1 Day
25	Christmas Celebration	20-12-2019	1 Day
26	Commission /Practical Exam	28/1/2019-29/1/2019	2 Days
27	Ludo War- Social Interactive And Friendly Competition	04-01-2020	1day
28	Observance Of Gandhi Jayanthi	10-01-2020	1 Day
29	Observance Of World AIDS Day	12-01-2020	1day
30	Annual Day	16-01-2020	1 Day
31	Food Fest	10-02-2020	1 Day
32	Christmas Celebration	19-02-2020	1 Day
33	K Tet Orientation	06-03-2020	1 Day
34	College Day Celebration	13-03-2020	1 Day
35	Samavarthanam	27-03-2020	1 Day

Suggestions from the expert for the academic administrative audit in the academic year

2019-2020

1. Balancing cultural and academic activities
2. Expand social outreach programmes.
3. Add more of-line and online activities that cater into students participation.
4. Introduce more ICT related student development activities.
5. Expanding environmental initiatives.

1. Name and signature of the expert:

Designation:


Dr. Anu Paul

Dr. Anu Paul
Assistant Professor
Research & P G Department of English
St. Thomas College (Autonomous)
Thrissur

2. Name and signature of the expert:

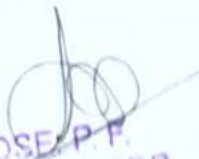
Designation:


Seema Menon KP

Dr. Seema Menon KP
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Academic Administrative Audit Report 2020

The academic administrative audit of the institution for the year was conducted by the following members Dr. Anu Paul (Assistant Professor Research And Pg Department Of English St. Thomas College Thrissur), Dr. Seema Menon K P (Associate Professor NSS Training College Ottappalam), Jose P F (Head master ST.Joseph's HSS Pavaratty).the audit aimed to identify the strength and areas of improvement to enhance the quality of education and administration .


The academic achievement audit reflects a diverse range of activities aimed at enhancing both student learning and professional development. The events conducted between 2019 and early 2020 demonstrate a balanced focus on theoretical knowledge and practical application, crucial for preparing students for their future careers as educators. Key academic activities include the Mock Viva Voce, which allowed students to experience formal oral assessments, and the Demonstration and Mock Class sessions, providing them with opportunities to practice teaching techniques. The Micro Teaching sessions emphasized precision in teaching methods, preparing students to become effective educators.

The report also highlights professional development events such as the KTET Orientation, equipping students with the necessary strategies for the Kerala Teacher Eligibility Test, and the Commission/Practical Exams, which assessed their teaching abilities in real-world scenarios. Reflective practices, like the First Spell Reflection, ensured that students received continuous feedback on their performance, allowing them to improve throughout their training.

While the academic and professional development activities are commendable, there is room for improvement in certain areas. Incorporating more research-oriented initiatives, such as seminars or paper presentations, could encourage scholarly engagement and critical thinking among students. Additionally, introducing workshops on innovative teaching techniques would

help future educators stay current with modern pedagogical trends. Finally, encouraging student-led initiatives, such as organizing academic events or study groups, could foster leadership skills and a greater sense of responsibility.

In conclusion, the institution has successfully implemented a variety of academic activities that contribute significantly to student achievement. With the introduction of more research opportunities and innovative teaching methods, the institution can further strengthen its academic profile and better prepare students for the evolving demands of the educational field.

MARY DEANA PAUL-C: 

BIGY ANTONY



DR. DEEPA VARHESE



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Academic Administrative Audit

2020-2021



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Academic Administrative Activities

2020-2021

Sl. no.	College activities	Date/S Of Conducting the Activity	Duration
1.	Art And Drama Workshop	17-08-2020	1 Day
2.	Online Onam Celebration	27-08-2020	1 Day
3.	Teachers Day	05-09-2020	1 Day
4.	ICT Work Shop	01-10-2020	1 Day
5.	Sent Off To Fr. Varghese K P	07-10-2020	1 Day
6.	KESHADANAM-SNEHADANAM Hair Donation Camp	02-11-2020	1 Day
7.	Kerala Piravi	04-11-2020	1 Day
8.	Magazine Release Of 2018-2020 Batch	21/01/2021	1 Day
9.	Prakritiyum Chitrakalayum ,Prakritiyum Cinemayum, Prakritiyum Samoohavum ,Prakrithiyum Kavithayum	03/02/2021	Full Day
10.	Prakritiyum Sangeethavum	04/02/2021	Full Day
11.	Study Tour	10/03/2021	4 days
12.	Samavarthanam	27/03/2021	1 Day

13.	St.Joseph's Day	29/03/2021	1 Day
14.	World Environmental Day	06/04/2021	1day
15.	Model Exam For First And Fourth Semester Students	12/04/2021	5 Days
16.	Environment Day	04/06/2021	1 Day
17.	Online Environment Day Celebrations	09/06/2021	Half Day
18.	International Yoga Day Observance	21/06/2021	1day
19.	Discussion	21/06/2021	1 Day


Suggestions from the expert for the academic administrative audit in the academic year

2020-2021

1. Introduce Specialized activities or classes on specific subjects like gender sensitization to enhance the academic profile.
2. Blend online and offline activities
3. Enhance social responsibility programmes.
4. Foster leadership skills by allowing students to take the lead in organizing events.
5. Diversify cultural activities by introducing broader range of cultural events and activities

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3. Name and signature of the expert:

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Academic Administrative Audit Report 2021

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The audit of academic achievements in Report 1 reveals a rich tapestry of activities aimed at enhancing both the academic and cultural development of students. The inauguration of several clubs, including the Social Science Club "Fraternize," Physical Science Club "Mistic," Mathematics Club "Enigma," English Club "Eunoia," and Commerce Club "Innovators," provides students with valuable opportunities to engage in subject-focused discussions, fostering collaboration and a deeper understanding of their fields of study.

Cultural celebrations, such as the 75th Independence Day Celebration and Keralapiravi Dinam, emphasize the importance of students connecting with their heritage while gaining insights into social and historical contexts. Participation in competitions like the Sub District Sasthrolsavam and events such as the Work Experience Fair highlight the institution's commitment to academic excellence and the practical application of knowledge in competitive environments.

The inclusion of thematic classes on critical issues such as cyber security, learning disorders, and women's rights equips students with relevant skills and knowledge necessary for addressing contemporary challenges. Additionally, workshops focused on practical skills, such as Geogebra and SUPW (Socially Useful Productive Work), complement theoretical learning, enhancing students' hands-on experience.

The extensive teaching practice segment, lasting 80 days, enables students to apply their pedagogical training in real classroom settings, significantly boosting their teaching competencies and professional readiness. Furthermore, community engagement initiatives, including the Beach Cleaning Campaign and various awareness programs, reflect the institution's dedication to social responsibility and encourage students to contribute actively to societal well-being.

Recognition events such as Merit Day celebrate student achievements, fostering a sense of accomplishment and motivating students to pursue academic excellence. Overall, it reflects a well-rounded approach to education, blending academic pursuits with cultural and community engagement. To further enhance academic achievements, it may be beneficial to introduce more specialized academic workshops and increase participation in community outreach programs, thereby creating a more integrated and holistic educational experience.

MARYDIANA PEREIRA :

BIGY ANTONY

Dr-Deepa Varghese

Haybinokute

By

Dr-Deepa Varghese



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Academic Administrative Audit

2021-2022



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Academic Administrative Activities

2021-2022

Sl. no.	College activities	Date/S Of Conducting the Activity	Duration
1.	Magazine Release	10/08/2021	Half Day
2.	Online Independence Day Celebration	15/08/2021	Half Day
3.	Online Onam Celebration	18/08/2021	Half Day
4.	Teaching Practice	20/09/2021	80 days
5.	Induction Programme	03/11/2021	3 Days
6.	Motivational Class On Women's Laws	22/11/2021	1 Day
7.	Class On History Of Music	24/11/2021	1 Day
8.	National Mathematics Day Celebration	20/12/2021	Half Day
9.	Christmas Celebration	23/12/2021	1 Day
10.	Anti Drug Awareness Rally	11/01/2022	1 Day
11.	Class On Adyapana Kala	11/01/2022	1 Day
12.	Nattarangu	13/01/2022	1 Day
13.	Republic Day	26-Jan-22	Half Day
14.	Online Gender Sensitization Campaign	17/02/2022	1 Day
15.	Online Gender Sensitization Campaign	18/02/2022	1 Day
16.	Chavara Day	22/02/2022	1 Day

17.	Online K Tet Orientation	25/02/2022	1 Day
18.	K Tet Orientation	25/02/2022	1 Day
19.	Science Day Celebration	02/03/2022	Half Day
20.	Aurora Science Day Celebration	02/03/2022	2 Hours
21.	GTA Meeting	05/03/2022	Half Day
22.	Sslc Exam Preparation For 2022 Sslc Batch Of St. Joseph's HSS Pavaratty	07/03/2022	Half Day
23.	Annual Athletic Meet	12/03/2022	1 Day
24.	Sports Day	12/03/2022	1 Day
25.	Class On Musical Meditation	18/03/2022	1 Day
26.	St. Joseph's Day	29/03/2022	1 Day
27.	College Union Election	06/04/2022	1day
28.	College Union And Fine Arts Inauguration 29/4/2022	29/04/2022	1 Day
29.	World Environmental Day Observance	06/06/2022	1 Day
30.	Environment Day	06/06/2022	Half Day
31.	Environmental Day	06/06/2022	1 Day
32.	Nature Club Inauguration	06/06/2022	Half Day
33.	College Day Celebration	09/06/2022	1 Day
34.	College Day Inauguration	09/06/2022	1day
35.	Farewell Programme To 2020-22 Batch Students	10/06/2022	1 Day
36.	Samavarthanam And Send Off	10/06/2022	1 Day
37.	Book Exhibition By Sahitham Club	17/06/2022	1day

38.	International Yoga Day	21/06/2022	Half Day
39.	Inauguration Of Malayalam Club Sahitham	23/06/2022	2 hours
40.	Malayalam Club "Sahitham" Inauguration	23/06/2022	Half Day

Suggestions from the expert for the academic administrative audit in the academic year

2021-2022

1. Promotion of critical thinking & discussion.
2. Collaborate Social Organization to promote community engagement.
3. Implement community service programmes.
4. Organize research oriented activities to foster research culture -

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Academic Administrative Audit Report 2022

The academic administrative audit of the institution for the year was carried out by a team consisting of Dr. Anu Paul (Assistant Professor, Research and PG Department of English, St. Thomas College, Thrissur), Dr. Seema Menon K P (Associate Professor, NSS Training College, Ottappalam), and Jose P F (Headmaster, St. Joseph's HSS, Pavaratty). The purpose of the audit was to assess the institution's strengths and identify areas for improvement in order to enhance the quality of both education and administrative practices.

The academic achievement audit for Report 1 reflects a holistic approach to education that emphasizes not only academic growth but also personal and social development. Across a variety of clubs and departments, such as Social Science, Physical Science, Mathematics, English, and Commerce, students were provided with opportunities to engage in subject-specific activities beyond the traditional classroom. Through events like inaugurations, exhibitions, and treasure hunts, these clubs encouraged creative learning, collaboration, and deeper engagement with academic content.

The celebration of national events, including Independence Day, Republic Day, and cultural observances such as Onam and Keralapiravi Dinam, highlights the institution's commitment to fostering cultural awareness and national pride among students. Additionally, gender-related initiatives like Women's Day celebrations reinforced the importance of equality and gender sensitivity within the student body.

A strong focus on social issues was evident through the institution's organization of events like the anti-drug awareness class and rally, cyber security awareness sessions, and women's rights seminars. These activities underscore the college's dedication to developing socially responsible citizens who are aware of and engaged with contemporary challenges.

Practical teaching experiences, including the 80-day teaching practice and mid-internship reflection sessions, formed a critical component of the academic framework, providing students with the opportunity to apply theoretical knowledge in real-world settings. These initiatives were crucial in preparing students for their future teaching careers, equipping them with hands-on experience in educational environments.

The institution also placed a significant emphasis on the creative and cultural development of students through talent shows, cultural performances like Thirayattam and Nattaka Kalari, and exhibitions of educational aids. These events offered platforms for students to showcase their talents, develop leadership skills, and engage in teamwork.

In the realm of science and environmental awareness, the observance of National Mathematics Day, National Science Day, and World Water Day underscored the importance of scientific literacy and environmental stewardship. Activities such as the beach cleaning drive and field trips aligned with the institution's eco-conscious ethos, promoting a sense of responsibility towards the environment.

The college's merit day celebrations and placement drives further reflected its commitment to recognizing academic excellence and facilitating career opportunities for students. Workshops on topics such as Geogebra, learning disorders, and SUPW were instrumental in expanding students' skills and knowledge beyond the academic syllabus, enhancing their overall educational experience.

In conclusion, this academic achievement audit highlights the institution's multi-faceted approach to education, blending academic rigor with cultural, social, and environmental awareness. The diverse range of activities not only contributed to the intellectual development of the students but also prepared them for real-world challenges, fostering a well-rounded and socially conscious student body.

MARY DIANA PAUL &

BIGY ANTONY

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Academic Administrative Audit

2022-2023

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Academic Administrative Activities

2022-2023

Sl. no.	College activities	Date/S Of Conducting the Activity	Duration
1.	Social Science Club "Fraternize" Inauguration	18/07/2022	Half Day
2.	Inauguration Of Physical Science Club Mistic	08/08/2022	2 Hours
3.	Physical Science Club Inauguration	08/08/2022	Half Day
4.	Inauguration Of Mathematics Club Enigma	12/08/2022	2 Hours
5.	Maths Club Inauguration	14/08/2022	Half Day
6.	Formation Of INDIA In Ground	14/08/2022	Half Day
7.	75th Independence Day Celebration	15/08/2022	Half Day
8.	Independence Day Celebration	15/08/2022	Half Day
9.	Inauguration Of English Club Eunoia	19/08/2022	2 Hours

10.	Inauguration Of Commerce Club Innovators	19/08/2022	2 Hours
11.	English Club Inauguration	19/08/2022	Half Day
12.	Commerce Club Inauguration	19/08/2022	Half Day
13.	Magazine Release	23/08/2022	Half Day
14.	Thirayattam	29/08/2022	1 Day
15.	Nadaka Kalari	30/08/2022	1 Day
16.	Thappum Thudiyum	31/08/2022	1day
17.	Onam Celebration	01/09/2022	1 Day
18.	Participated In Sub District Sasthrolsavam	13/09/2022	1 Day
19.	Merit Day	14/09/2022	1 Day
20.	Merit Day	14/09/2022	1 Day
21.	Teaching Practice	14/09/2022	80 days
22.	Participated In Sub District Sasthrolsavam	14/09/2022	1day
23.	Partticipated In Work Experience Fair	20/10/2022	1 Day
24.	Anti Drug Awareness Class	26/10/2022	1 Day
25.	Keralapiravi Dinam Celebration	01/11/2022	Half Day
26.	Anti Drugg Awareness Rally	01/11/2022	Half Day
27.	Awareness Class On Cyber Security	03/11/2022	1 Day
28.	Women's Day	03/11/2022	1 Day
29.	Class On Learning Disorders	04/11/2022	1 Day
30.	Class On Women Rights	06/11/2022	1 Day

31.	University Union Election	08/11/2022	1 Days
32.	Class On Women Rights	09/11/2022	1 Day
33.	GTA Meetig	21/11/2022	1 Day
34.	Alumni Feet	21/11/2022	1 Day
35.	Mid Internship Reflecton	21/11/2022	1 Day
36.	Uion And Fine Arts Inauguration	29/11/2022	1 Day
37.	Union And Fine Arts Fest	29/11/2022	1 Day
38.	National Mathematics Day Celebration	22/12/2022	Half Day
39.	Christmas Celebration	23/12/2022	1 Day
40.	Staff Tour	09/01/2023	1 Day
41.	Face To Face Programme For Parents	19/01/2023	1 Day
42.	Snehaaraam Visit by Physicsl Science And Commerce Club	24/01/2023	1 Day
43.	A Visit to The Amritha Speech and Hearing Improvement School in Panchikkal, Thrissur	03/02/2023	1day
44.	Talent Show	07/02/2023	Half Day
45.	Cleaning Campaign	10/02/2023	1 Day
46.	Visit To Rajagiri College	10/02/2023	1 Day
47.	Exhibition Of Learning Aids	13/02/2023	1 Day
48.	Visit To Public Library	17/02/2023	1 Day
49.	Celebration Of International Mother Language Day	21/02/2023	Half Day
50.	Class On Culture Of Manipur	24/02/2023	3 Hours

51.	Hearing Awareness Campaign	27/02/2023	1
52.	Beach Side Cleaning	27/02/2023	1 Day
53.	Celebration Of National Science Day	28/02/2023	Half Day
54.	National Science Day Celebration	28/02/2023	Half Day
55.	St. Chavara Day Celebrations	01/03/2023	1day
56.	Food Fest Papam	01/03/2023	1 Day
57.	Visit To Amritha Speech and Hearing School Thrissur	02/03/2023	1 Day
58.	Sharing Is Caring Programme Started	02/03/2023	
59.	EUNOIA English Club's Treasure Hunt	03/03/2023	1 Day
60.	Vimukthi Club's Drive Against Drugs: Vehicle Sticker Campaign	03/03/2023	1day
61.	World Wildlife Day	03/03/2023	2 Hours
62.	Treasure Hunt Programme at St. Joseph's CMI Public School Pavaratty by English Club	03/03/2023	1 Day
63.	Paper Bag Making Training to St. Joseph's CMI Public School Students by Social Science Club	03/03/2023	1 Day
64.	Sticker Distribution by V Imukthi Club on NO DRUGS	03/03/2023	Half Day
65.	Wild Forest Day Celebration by Nature Club	03/03/2023	Half Day
66.	Field Trip	04/03/2023	1 Day


67.	Interview With Viju Nayarangadi by Sahitham Club	05/03/2023	Half Day
68.	International Women's Day Celebration	08/03/2023	1 Day
69.	Women's Day Celebration by Women Cell	08/03/2023	Half Day
70.	International Pi Day Celebration	10/03/2023	Half Day
71.	Pi Day Celebration	10/03/2023	1 hour
72.	All Kerala Mathematics Fest by Enigma 2k23	13/03/2023	1 Day
73.	World Consumer Rights Day Celebration	15/03/2023	Half Day
74.	Campus Placement By Sriveda	17/03/2023	1 Day
75.	SUPW Workshop	20/03/2023	Half Day
76.	Workshop On Geogebra	20/03/2023	Half Day
77.	Trashion Show Competition	20/03/2023	Half Day
78.	Trashion Show Competition	20/03/2023	Half Day
79.	World Waterday	22/03/2023	2hours
80.	Ekanganadakam	29/03/2023	Half Day
81.	Annual Athletic Meet2/4/2023	02/04/2023	1 Day
82.	Job Fair	03/04/2023	1 Day
83.	Annual Sports Meet	05/04/2023	1 Day
84.	Send Off to Fr. Antony Velathiparambil	18/05/2023	Half Day
85.	Fearless Exam Preparation: Motivational Session By Father Antony	02/06/2023	1day
86.	World Environment Day Celebration	05/06/2023	Half Day

87.	Environment Day Celebration	05/06/2023	Half Day
88.	College Day Celebration	15/06/2023	1 Day
89.	College Day	15/06/2023	1 Day
90.	Send-Off Programme Of 2021-23 Batch Students	16/06/2023	1 Day
91.	Samavarthanam	16/06/2023	2 Day
92.	International Yoga Day Celebration	23/06/2023	Half Day
93.	International Yoga Day Celebration	23/06/2023	1 Day

Suggestions from the expert for the academic administrative audit in the academic year
2022-2023


1. Enhanced educational initiatives
2. event documentation
3. Balanced focus on cultural & educational events
4. Incorporate guest speakers in to workshops.

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2. Name and signature of the expert:


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Academic Administrative Audit Report 2023

The academic administrative audit of the institution for the year was carried out by the following individuals: Dr. Anu Paul, Assistant Professor in the Research and PG Department of English at St. Thomas College, Thrissur; Dr. Seema Menon K P, Associate Professor at NSS Training College, Ottappalam; and Dr. Ushadevi U, Assistant Professor at IASE, Thrissur.

This audit report evaluates the academic achievements which outlines a range of activities and events conducted by the institution over a specified period. The aim is to assess the impact of these activities on student engagement, learning outcomes, and overall community involvement.

The activities encompass a total of 93 distinct events conducted from July 2022 to June 2023. These activities can be categorized into various types, including club inaugurations, cultural celebrations, awareness programs, and educational classes.

A notable aspect of the report is the multiple club inaugurations that took place, including the Social Science Club, Physical Science Club, Mathematics Club, English Club, and Commerce Club. These events have been instrumental in promoting extracurricular involvement among students and providing them with platforms to explore interests beyond the classroom.

Significant celebrations, such as Independence Day, Onam, and Christmas, highlight the institution's commitment to cultural education and inclusivity. Activities like Thirayattam and Nadaka Kalari also promote local traditions, enhancing students' cultural appreciation.

It also emphasizes awareness programs addressing crucial social issues, including Anti-Drug Awareness Classes, Cyber Security Awareness, and Women's Rights Classes. These initiatives encourage critical thinking and social responsibility among students, making them more informed citizens.

Additionally, events focusing on academic and professional development, such as Teaching Practice, Motivational Classes, and subject-specific workshops, contribute to enhancing students' skills and preparing them for future challenges. Participation in Sub District Sasthrolsavam demonstrates the institution's dedication to fostering academic competitiveness.

Community service and environmental initiatives, including cleaning campaigns and observances for environmental days, further exemplify the institution's commitment to social responsibility. These activities instil a sense of community involvement and environmental stewardship among students.

The diverse range of activities has resulted in high student participation, reflecting the success of these initiatives in fostering engagement. The workshops and educational classes also aid in developing critical academic and life skills, preparing students for their future endeavors. Cultural celebrations promote inclusivity and understanding of diverse perspectives, while the focus on social responsibility nurtures proactive citizens.

To enhance the effectiveness of these initiatives, several recommendations can be made. Increasing the frequency of awareness programs on contemporary issues could further engage students and enrich their understanding. Encouraging interdisciplinary collaboration among clubs can create integrated learning experiences and foster teamwork. Improving the promotion of events can lead to higher participation rates. Implementing feedback mechanisms allows students to share their thoughts on events, which can inform improvements and better cater to their interests. Lastly, continuous monitoring and evaluation of activities will help refine programs to align with educational objectives.

In conclusion, the activities outlined reflect a strong commitment to fostering an engaging, supportive, and inclusive educational environment. The emphasis on academic, cultural, and social dimensions significantly contributes to the holistic development of students. By implementing the suggested recommendations, the institution can further enhance its academic achievements and better prepare students for their future challenges.



MARY DEIANA PAUL

BIGY ANTONY

Dr. Deepa Varghese

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Academic Administrative Audit 2023-2024



ST. JOSEPH'S TRAINING COLLEGE

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Academic Administrative Activities

2023-2024

Sl. no.	College activities	Date/S Of Conducting the Activity	Duration
1.	The World Day of The Deaf	02/07/2023	1 day
2.	"Digit All: Advancing Gender Equality Through Innovation"By Women Cell	03/08/2023	1 day
3.	Teaching Practice For 2022-2024 Batch	08/08/2023	80 days
4.	Webinar On Value Education by Kootu Human Value Club	11/08/2023	1 hour
5.	Independence Day Celebration	15/08/2023	Half Day
6.	Independence Day Celebration	15/08/2023	Half Day
7.	Convocation Ceremony	24/08/2023	One Day
8.	Graduation Ceremony	24/08/2023	1 Day
9.	Onam Celebration	25/08/2023	1 Day
10.	Onam Celebration	25/08/2023	Half Day
11.	Teachers Day Celebration	05/09/2023	Half Day
12.	Teachers Day Celebration	05/09/2023	Half Day
13.	Gandhi Jayathi Celebration	06/09/2023	1 Day
14.	Let's Speak Good English Programme	15/09/2023	Half Day

15.	Ozone Day Celebration	20/09/2023	Half Day
16.	Vidyarambham 2023-2025	21/09/2023	1 Day
17.	Class On Role of Teachers in Behaviour Modification	26/09/2023	1 Day
18.	Orientation On Teaching Is Art of Lighting a Spark; Not Filling a Vessel	26/09/2023	1 Day
19.	Unlocking Potential: Mentoring And Team Building	28/09/2023	1 Day
20.	Observance Of Gandhi Jayanthi	06/10/2023	Half Day
21.	Class On Zero Tolerance on Ragging	13/10/2023	Half Day
22.	World Ozone Day	20/10/2023	2hours
23.	Talent Time	20/10/2023	Half Day
24.	Talents Day	20/10/2023	1 Days
25.	Union Election 2023-2024	30/10/2023	1 Day
26.	Keralappiravi	01/11/2023	Half Day
27.	Keralappiravi Celebration	01/11/2023	Half Day
28.	Digital Quiz Competition	13/11/2023	1 Day
29.	Mathematics In Real Life and Vedic Maths Tricks	14/11/2023	Half Day
30.	Class On Vedic Maths	14/11/2023	Half Day
31.	Union And Club Inauguration	17/11/2023	1 Day
32.	Union Inauguration	17/11/2023	1 Day
33.	A Talk on Language in Multiculturalism	20/11/2023	Half Day

34.	Talk On Language and Multi Culturalism	20/11/2023	Half Day
35.	Constitution Day Celebration	27/11/2023	Half Day
36.	How To Prepare Thematic or Conceptual Papers for Presentations in Seminars and Conferences	09/12/2023	1 Day
37.	How To Prepare Thematic or Research Papers for Presentation in Seminars and Conferences	11/12/2023	1 Day
38.	A Class on Folklore	13/12/2023	1 Day
39.	Polish Your Personality	14/12/2023	1 Day
40.	A Class on Happy Healthy Life Style	15/12/2023	1 Day
41.	National Mathematics Day Celebration	19/12/2023	Half day
42.	Sudoku Competition	19/12/2023	Half Day
43.	Christmas Celebration	22/12/2023	1 Day
44.	National seminar on quality Enhancement in Education: Current trends, challenges and strategies conducted by Maha jubilee Training College	03/02/2024	1 day
45.	visited Vazhachal Tribal Colony by ENIGMA Mathematics club	04/02/2024	1 day
46.	annual sports meet	17/02/2024	1 day
47.	orientation programme on DWMS	19/02/2024	half day

48.	A Class On Trading Solutions For Beginners	27/02/2024	half day
49.	All Kerala Mathematics Fest ENIGMA 2.0	04/03/2024	1 day
50.	YIP orientation programme	05/03/2024	half day
51.	workshop on GeoGebra	11/03/2024	Half day
52.	Chavravayoooham by sahitham club	12/03/2024	half day
53.	Pi Day celebration	14/03/2024	half day
54.	World Consumer Rights Day celebration	19/03/2024	half day
55.	job fair	22/03/2024	half day
56.	field work	22/03/2024	1 day
57.	Visit to st. joseph's mental health care pullazhy by commerce club	22/03/2024	half day
58.	Sastham poovam colony visit by physical science club	26/03/2024	1 day
59.	Visit to vazhachal division forest area by maths club	02/04/2024	1 day
60.	Intercollegiate Mathematics Fest by maths club Enigma	03/04/2024	1 day
61.	'Fact Or Fake' - Documentary Produced by Mistic Club	03/06/2024	Half day
62.	Environment day celebration	05/06/2024	half day
63.	Model exam for 2022-2024 batch	10/06/2024	4 days
64.	Visit to devamatha international school	18/06/2024	1 day

65.	Bakrid Celebration	19/06/2024	1 day
66.	College Day & Magazine Cover Page Release	21/06/2024	1 day
67.	Farewell Programme To 2022-2024 Batch Students	25/06/2024	1 day
68.	Anti-Drug Day Celebration by Vimukthi Club	26/06/2024	half day
69.	International Yoga Day Celebration	27/06/2024	half day
70.	Observance Of Reading Week by Eunoia Club	10/6/2024- 14/6/2024	5 days
71.	Workshop On Puppetry	11/01/2024- 12/1/2024	2 days
72.	Cloth Donation Campaign Conducted by Fraternize Social Science Club	18/3/2024 - 22/3/2024	5 days
73.	A-V Workshop	19/2/2024-21/2/2024	3 days
74.	Volunteered To Prepare The 'Oot Sadya' For Marana Thirunal of St. Joseph's, Parish Shrine Pavaratty	19/3/2024	1 day
75.	Reading Week	19/6/2024- 26/6/2024	5 days
76.	Practical Exam	22/1/2024- 23/1/2024	2 days
77.	Workshop On SUPW	22/2/2024- 23/2/2024	2 days

78.	SUPW workshop	22/2/2024- 23/2/2024	2 days
79.	Field work in connection with Harithakarmasena in Pavaratty Gram Panchayat	22/3/2024	1 day
80.	Visit to St. Joseph's Mental Health Care Home, Pullazhi by INNOVATORS Commerce club	22/3/2024	1 day
81.	Visit to Sasthaampoovam Tribal Colony in Mattathoor Grama Panchayath by MISTIC Science Club	26/3/2024	1 day
82.	Investor awareness program conducted by INNOVATORS club in association with SEBI SMART	27/2/2024	1 day
83.	Fieldwork programme in connection with the Harithamithram Smart Garbage Management System	27/3/2024	1 day
84.	Vote cheyoo VIP akoo - awareness campaign on voting rights in association with Gram Panchayat, Pavaratty	27/3/2024	1 day
85.	Fine arts on stage	28/2/2024- 29/2/2024	2 days

Suggestions from the expert for the academic administrative audit in the academic year
2023-2024

1. Foster a research-driven environment and promote interdisciplinary collaboration.
2. Emphasize hands-on learning experiences for aspiring education.
3. Increase the number of general cultural celebrations.
4. Enhance student support services and activities for holistic development of students.

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Designation: Assistant Professor.

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Academic Administrative Audit Report 2023

The academic administrative audit for the year was carried out by a team consisting of Dr. Anu Paul (Assistant Professor, Research and PG Department of English at St. Thomas College, Thrissur), Dr. Seema Menon K P (Associate Professor at NSS Training College, Ottappalam), and Jose P F (Headmaster of St. Joseph's HSS, Pavaratty). The purpose of the audit was to assess the institution's strengths and identify areas for improvement to enhance both the quality of education and the efficiency of administration.

The academic year 2023-2024 highlights significant achievements and various initiatives designed to enhance the educational experience at St. Joseph's Training College, Pavaratty. Throughout the year, a multitude of programs focused on academic development, social responsibility, and cultural engagement were successfully implemented.

The year commenced with a notable focus on environmental awareness and sustainability, with various workshops held to educate students about ecological issues. The institution emphasized the importance of these themes during the observance of World Environment Day, further encouraging active participation in environmental stewardship.

In July 2023, a workshop on Effective Teaching Strategies was conducted, aimed at enhancing pedagogical skills among students. This initiative was part of a series of professional development activities, including a comprehensive seminar on Digital Learning Tools, which took place in August 2023, aimed at integrating technology into teaching methodologies.

The institution placed great emphasis on fostering social responsibility through various outreach programs. In September 2023, students participated in a community service initiative focused on assisting local schools, promoting educational equity and access. This commitment to community engagement was further highlighted during the celebration of International Day

of Peace on September 21, 2023, where students participated in activities promoting harmony and conflict resolution.

In October 2023, the college celebrated National Education Day, honoring the contributions of significant educational leaders. This event was accompanied by a series of discussions aimed at enhancing students' understanding of the role of education in societal development.

A significant achievement during the academic year was the successful hosting of the Annual Sports Day on November 15, 2023. This event fostered teamwork and physical well-being, contributing to the overall development of students. The institution also celebrated Cultural Day on November 30, showcasing the rich diversity of its student body and promoting cultural appreciation.

The months of December 2023 and January 2024 witnessed an array of academic workshops and guest lectures, providing students with insights from industry professionals and academicians. These interactions enhanced students' knowledge and prepared them for future career opportunities.

The second semester commenced with renewed enthusiasm, with students engaging in various academic projects and collaborative learning experiences. The institution prioritized the integration of innovative teaching practices, which included a focus on experiential learning through field trips and practical workshops.

As the academic year progressed, a series of assessments and evaluations were conducted to monitor student performance, ensuring that academic standards were upheld. The institution maintained an open channel for feedback from students to continually improve teaching methodologies and course offerings.

In summary, the academic year 2023-2024 at St. Joseph's Training College showcased a robust commitment to academic excellence and holistic student development. Through a diverse array of programs and initiatives, the college successfully fostered an environment that encouraged learning, cultural engagement, and social responsibility. The achievements documented in this audit reflect the institution's mission to empower students to become informed, responsible, and active members of society.

Harj Dama
Bissa Antony
Dr. Deepa Varghese

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Harj Dama



Feedback Analysis Report 2019-20

Following the feedback collected from students, alumni, teachers, practice teaching schools, and employers regarding the curriculum, an action plan were developed to address key areas for improvement. The primary focus areas included increased use of ICT by both teacher educators and students and the integration of more community-based classrooms. The steps taken to implement these suggestions are outlined below. Feedback from various stakeholders emphasized the need to enhance ICT integration in the curriculum. Both teacher educators and students were encouraged to incorporate more digital tools and resources to create engaging, interactive learning experiences. The college decided to conduct specialized workshops for teacher educators on using ICT tools effectively in the classroom, including virtual platforms, digital teaching aids, and online collaboration tools. Also decided to Implement blended learning models in the curriculum, enabling students to experience a mix of face-to-face and online learning activities. Stakeholders highlighted the need for the curriculum to include more community-based learning experiences, where students can actively participate in real-world settings and address community needs. The college decided to introduce programs that allow students to participate in community-based activities such as local educational initiatives, social awareness programs, and community service projects. Also decided to arrange guest lecturers from community leaders and representatives to provide insights on community-based education and its impact on local development.



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FEEDBACK ANALYSIS REPORT 2020-21

The curriculum feedback was collected from a diverse group of stakeholders, including teachers, students, teaching practice schools, alumni, and employers, to gain a comprehensive understanding of the program's strengths and areas for improvement. This collaborative approach ensured that feedback covered multiple perspectives, addressing both academic and practical aspects of the curriculum. Teachers and students provided insights into instructional efficacy and learning challenges, while feedback from teaching practice schools, alumni, and employers highlighted the relevance and applicability of the curriculum in real-world educational settings. This feedback serves as a foundation for aligning the curriculum with contemporary educational demands, ensuring it remains dynamic, relevant, and effective in preparing future educators. There is a significant need for classes covering a variety of online platforms and digital tools that support teaching and learning. By broadening the scope beyond commonly used platforms, such as Google Classroom and Zoom, educators and students can gain proficiency in canva and kine-master. This exposure will increase digital literacy, encourage adaptability, and enable students and teachers to make informed decisions when selecting platforms for specific needs. A structured series of sessions focusing on both theoretical and practical knowledge will be beneficial. Regular counseling sessions tailored to address the emotional and mental well-being of both teachers and students are highly recommended. Similarly, during Covid pandemic students face stress and academic pressures that can impact learning outcomes. Frequent counseling sessions, addressing topics like stress management and emotional regulation would create a more supportive learning atmosphere, fostering a healthier academic environment overall. To make the mentor-mentee program more effective, it would be helpful to adopt a more structured approach. Suggestions include clearly defining mentor and mentee roles, establishing regular meeting schedules, and introducing goal-oriented activities.

These enhancements would contribute to a more holistic curriculum that supports academic, emotional, and practical needs. Implementing them will help create an environment where both teachers and students are well-equipped to thrive in a modern educational landscape.



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FEEDBACK ANALYSIS REPORT 2021-22

Stakeholders emphasized the importance of incorporating more community-based activities to enhance students' understanding of real-world educational contexts and encourage meaningful engagement with the community. A series of community engagement programs were designed and integrated into the curriculum. These included activities such as community surveys, educational awareness campaigns, and volunteer initiatives in local schools and communities. Collaborations were established with nearby schools and local organizations to facilitate regular community outreach programs. Stakeholders highlighted the necessity of equipping students with essential ICT skills before their teaching practice to ensure they can effectively use digital tools and resources in the classroom. An ICT workshop was scheduled at the beginning of the semester, covering key topics such as digital lesson planning, online teaching platforms, and the use of educational software. The workshop was conducted by experts in educational technology, focusing on both foundational and advanced ICT skills tailored to meet the needs of student-teachers. Hands-on training sessions were provided to familiarize students with various ICT tools, including interactive whiteboards, online learning management systems, and multimedia resources. Students were evaluated at the end of the workshop to assess their readiness and confidence in applying ICT in their teaching practice. The actions taken in response to the feedback have strengthened the curriculum by fostering greater community involvement and improving students' ICT competence before their teaching practice. The college remains committed to continuous improvement and will regularly seek feedback from all stakeholders to maintain the quality and relevance of the curriculum.



A handwritten signature in blue ink, appearing to read "Dr. Deepa Varghese", written over a diagonal line.

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FEEDBACK ANALYSIS REPORT 2022-23

In response to feedback and emerging educational needs, actions were taken to enhance the curriculum with components that focus on Artificial Intelligence (AI), research skills, and academic presentation opportunities. These additions aim to equip students with advanced skills relevant to modern educational and professional contexts. Stakeholders identified the need for student-teachers to familiarize themselves with AI tools that are increasingly relevant in modern classrooms and education management. AI tools for teaching and learning were introduced in the curriculum, with hands-on sessions on platforms such as ChatGPT, educational bots, and automated assessment tools. Practical demonstrations were held to illustrate how AI can be integrated into lesson planning, classroom management, and student assessment. A dedicated AI value-added course was included to ensure that students are proficient in using AI to support their teaching practices. It was suggested that classes on research methodology and academic writing would be beneficial for students' professional and academic growth, helping them to develop skills essential for scholarly work. A class on research methodology and academic writing was organized. Topics included literature review, research design, data collection, data analysis, and proper citation methods. Providing platforms for students to present their research and academic papers at seminars was recommended to help them build confidence, receive feedback, and gain academic exposure. Regular in-house seminars were scheduled, allowing teachers to present their research papers to peers and faculty for constructive feedback. Collaboration with other institutions and organizations was established to create additional opportunities for students to participate in intercollegiate and regional seminars. Outstanding research papers were selected for presentation at national and international conferences.

The actions taken in response to the curriculum feedback have enhanced students' exposure to AI, research skills, and academic presentation, preparing them to meet contemporary academic and professional demands. These initiatives foster an innovative and research-oriented learning environment. St. Joseph's Training College remains dedicated to continuous improvement through responsive curriculum updates.

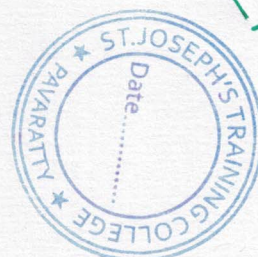



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FEEDBACK ANALYSIS REPORT 2023-24

Gathering feedback from students, faculties, employers, practice teaching schools, and alumni is essential for a B.Ed. college to maintain its quality and relevance in teacher education. Feedback from students and faculty highlights the strengths and areas for improvement in teaching methodologies and curriculum design, ensuring that educational practices remain effective and engaging. Input from employers and practice teaching schools is vital for aligning the program with the needs of the education sector, ensuring that graduates are well-prepared to meet professional demands. Alumni feedback offers a retrospective view, providing insights into how the education they received has shaped their careers. This comprehensive approach to feedback helps the college to stay responsive to the evolving needs of all its stakeholders, fostering a dynamic and successful learning environment.

The action taken report outlines several key initiatives undertaken to enhance the academic and professional environment at our institution. We decided to organize various workshops on AI in education, which will provide students and faculty with essential insights into the integration of artificial intelligence in teaching and learning. Following recommendations, we decide to expand the number of self-study courses available, offering students greater flexibility and autonomy in their learning. College recommended enriching library with a broader selection of educational journals, ensuring access to up-to-date research and resources. It was decided to involve Alumni members in college activities, fostering a strong sense of community and leveraging their expertise. To ensure comprehensive coverage of the curriculum, we decided to allocate additional teaching hours, allowing faculty more time to complete portions thoroughly. Furthermore, we decided to conduct numerous training sessions aimed at enhancing students' employability skills, equipping them with the necessary tools for their future careers. Finally, we are trying to initiate activities related to school management techniques, providing faculty and students with practical knowledge in effective school administration.



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